

CSOS ENROLLMENT

CHOOSING YOUR APPLICATION TYPE		CURRENT ORDERING PRACTICES [Using Paper DEA 222 Order Form]	
<p>Every individual person who wants to sign* electronic orders for controlled substances must enroll with the DEA to acquire his or her own personal CSOS certificate.</p> <p>Please review the DEA CSOS application options below to determine which is the best option for you.</p> <p>*Individuals who do not have a CSOS digital certificate are able to initiate orders online, but are unable to sign (complete) electronic orders. Those holding the CSOS digital certificate are required to login and sign (complete) electronic orders.</p>		DEA Registrant signs order form	Power of Attorney signs order form
		<i>Recommended Applications</i>	
FORM 251	<p>DEA Registrant Certificate Application*</p> <p>The individual who signed the most recent, or is authorized to sign the next, DEA Registration renewal application (DEA Form 223) for your organization. In EMS this is most often the Medical Director.</p> <p>Once the CSOS digital certificates have been successfully installed on your computer, please contact Customer Service to enroll in the Bound Tree e222 program.</p> <p>For more information on the DEA Registrant Application, please visit: http://www.deaecom.gov/pop_registrant.html</p>		
FORM 253	<p>Power of Attorney Certificate Application</p> <p>The POA applicant must be granted Power of Attorney by the DEA Registrant for signing controlled substance orders for the associated DEA Registration number(s).</p> <p>The Registrant Application (Form 251) and POA Application (Form 253) can be submitted simultaneously to the DEA. Once the CSOS digital certificates have been successfully installed on your computer, please contact Customer Service to enroll in the Bound Tree e222 program.</p> <p>For more information on the Power of Attorney Application, please visit: http://www.deaecom.gov/pop_poa.html</p>		
OTHER APPLICATION TYPES			
FORM 252	<p>CSOS Principal or Alternate Coordinator Certificate Application</p> <p>The Coordinator may be any individual approved by the associated DEA Registration's Registrant. The Registrant is the individual who signed, or is authorized to sign, the latest application for DEA Registration renewal. Only one Principal Coordinator and one Alternate Coordinator may be enrolled for each DEA Registration number. If the Registrant is requesting to be a Coordinator, he or she should apply ONLY as a Registrant (Form DEA-251) and indicate him or herself as the Coordinator.</p> <p>For more information on the Coordinator Certificate Application, please visit: http://www.deaecom.gov/pop_coordinator.html</p>		
FORM 254	<p>CSOS Certificate Application Registrant List Addendum</p> <p>Multiple Signing Certificates must be requested for applicants requiring the ability to sign electronic CI and CII controlled substance orders for multiple DEA Registration numbers. Multiple Certificates may be requested by completing Registrant List Addendum Application forms (form DEA-254).</p> <p>Download the form here: http://www.deaecom.gov/forms/poa/254.pdf</p>		